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COUNTY DEPARTMENT AGENDA REQUEST

Department/Division: Tax Assessors Office

Department Head: Joel T. Benton

Presenter, if needed: Joel T. Benton

Preferred Meeting Date: May 22, 2008

Wording for the Agenda:

Request to transfer funds for the purchase of Replacement Plotter and Computer for Appraisal GIS Technician.

Background/History/Details:

Due to the added complexity of maintaining the GIS base layer and the limitations and age of current PC being used to perform these duties, it has been recommended by the I.S. Department that the older existing PC be replaced with a newer one more suited to handle the demands of maintaining GIS layers. Also, the current plotter which is used to produce large hard copies of the GIS maps has been broken for nearly a year, during which time several unsuccessful attempts have been made to repair the unit. It has been determined by the I.S. Department that this unit is unable to be repaired.

What action are you seeking from the Board of Commissioners?

Approval to transfer appropriate (unused) funds from Technical Services Account into the Computer Equipment Account in order to purchase recommended PC and Plotter for GIS purposes. Quote total = $9,917 (see attached documentation).

If this item requires funding, please describe:

The funding would be transferred from an account that was approved in the FY 2008 budget. Due to the limited Assessment Notices generated this year, there is a large surplus available in the Technical Services Account.

Has this issue come before the Commissioners in the past? No

If so, when?

Do you need audio-visual for the presentation? No

Back-up Material Submitted? Yes

STAFF USE ONLY

- (●) Finance Review Complete
- (●) Purchasing Review Complete
- ( ) Legal Review Complete
- (●) Administrative Staff Review Complete

Administrator's Approval Yes

Confirmed Meeting Date Thursday, May 22, 2008

- ( ) Recognition/ Presentation
- ( ) Public Hearing
- ( ) Old Business
- ( ) New Business
- (●) Consent
- ( ) Report
- ( ) Other